

AGENDA

Meeting: Health Select Committee
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Tuesday 27 June 2017
Time: 3.00pm

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Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Peter Hutton	Cllr Deborah Halik
Cllr Gordon King	Cllr Clare Cape
Cllr Mary Champion	Cllr Andy Phillips
Cllr Christine Crisp	Cllr Pip Ridout
Cllr Gavin Grant	Cllr Melody Thompson
Cllr Howard Greenman	Cllr Graham Wright
Cllr Mollie Groom	

Substitutes:

Cllr Pat Aves	Cllr George Jeans
Cllr Trevor Carbin	Cllr David Jenkins
Cllr Ernie Clark	Cllr Nick Murry
Cllr Anna Cuthbert	Cllr Steve Oldrieve
Cllr Peter Fuller	Cllr Robert Yuill
Cllr Russell Hawker	

Stakeholders:

Steve Wheeler	Healthwatch Wiltshire
Diane Gooch	Wiltshire & Swindon Users Network (WSUN)
Irene Kohler	SWAN Advocacy

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PART I

Items to be considered whilst the meeting is open to the public

1 **Election of Chairman**

2 **Election of Vice-Chairman**

3 **Apologies**

4 **Minutes of the Previous Meeting** (*Pages 5 - 12*)

To approve and sign the minutes of the meeting held on 7 March 2017.

5 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6 **Chairman's Announcements**

7 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Tuesday 20 June 2017** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Thursday 22 June 2017**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

8 **Overview and Scrutiny Forward Work Programme (HSC) (Pages 13 - 18)**

The purpose of the item is:

- To report relevant topics on the single overview and scrutiny (OS) forward work programme as agreed by the OS Management Committee at its meeting on 6 June 2017.
- To report the task group activity of the previous Health Select Committee and re-establish those task groups and appoint memberships as appropriate.
- To report the next steps for developing this Committee's section of the single OS forward work programme.

9 **Urgent Items**

To consider any other items of business that the Chairman agrees to consider as a matter of urgency.

10 **Date of Next Meeting**

5 September 2017

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

HEALTH SELECT COMMITTEE

DRAFT MINUTES OF THE HEALTH SELECT COMMITTEE MEETING HELD ON 7 MARCH 2017 AT KENNET COMMITTEE ROOM.

Present:

Cllr Chuck Berry (Chairman), Cllr Chris Caswill, Cllr Christine Crisp, Cllr Sue Evans, Cllr David Jenkins, Cllr John Knight, Cllr Paul Oatway QPM, Cllr John Walsh, Diane Gooch, Irene Kohler, Steve Wheeler, Cllr Trevor Carbin (Substitute), Cllr Peter Evans (Substitute) and Cllr Graham Wright

Also Present:

Cllr Jerry Wickham

17 Apologies

The meeting received the following apologies:

Councillor Atiqul Hoque substituted by Councillor Peter Evans
Councillor Bob Jones MBE – substituted by Councillor Trevor Carbin
Councillor Mary Champion

18 Minutes of the Previous Meeting

The meeting considered the minutes of the previous meeting.

Resolved

To approve and sign the minutes of the Health Select Committee meeting held on 10th January 2017.

19 Declarations of Interest

There were no declarations of interest.

20 Chairman's Announcements

The Chairman thanked Steve Wheeler, who was stepping down as a trustee from Healthwatch.

The Chairman drew the meeting's attention to senior positions in the Council that were being advertised.

21 **Public Participation**

There were no questions submitted under this item.

22 **Sustainability and Transformation Plan (STP) - update**

David McClay, Programme Director, attended the meeting to give a presentation and an update on progress made on the Sustainability and Transformation Plan (STP).

Issues highlighted in the course of the presentation and discussion: the common challenges across the Bath, Wiltshire and Swindon footprint including workforce, infrastructure and estate coordination; the scope for collaboration between acute providers; that the plan was published in December; that officers acknowledged it was very technical but an easy read document has been developed ([Link to short version](#)); the relationships with Councils and CCGs identifying what is and not in scope; how best to engage with the public – focusing on the higher level strategy; that specific plans in particular communities would take places as they would have done normally through CCGs and GP mechanisms; a move away from competition between acutes towards more clinical specialisms; coordination of some back office functions; how the STP governance is structured and how election may delay some further engagement; the links to the Single View of the Customer programme;

Concern was expressed by Councillor Chris Caswill as to how effectively the Committee could engage with the process of the development of the STP and hold the partners to account.

In response to questions from Councillor Caswill, it was noted that 7 day working was already an area of work prior to the STP and was a recognised challenge; that clustering of GPs will take on a different form depending on the needs of each area; that targets for finance savings will be allocated using a model developed by NHS England who will be validating this model using local information on costs; that the £50m funding gap in social care finding across whole STP area was based on demographic assumptions of pressures, that CCGs are required to generate surplus and Foundation Trusts can invest their surplus; that the STP is a planning vehicle, a coalition of the willing, not a statutory body.

In response to a question from Councillor King, it was noted that officers were confident of a successful change programme due to the degree of cooperation and the use of data to plan changes.

The Chairman thanked Mr McClay for his presentation and for answering the questions of the Committee.

Resolved

To note the update on the STP provided and to recommend that the successor Committee under the next Council continues to focus on it as a work priority, with consideration given to a dedicated task group.

23 Wiltshire Health & Care (Adult Community Health Care Service)

The Chairman invited Douglas Blair, Chief Executive of Wiltshire Health & Care, to give a presentation on the delivery of the Adult Community Health Care Service, following its commencement in July 2016. The slides of the presentation were included in an Agenda Supplement.

Issues highlighted in the course of the presentation and discussion included: the staff and governance structure of the new organisation; the length of the contract awarded; the typical work load for community services; how community services have increased activity bearing in mind the pressures on the health system overall; the five main areas of change and the work required to enact those improvements including recruitment; the link to the Better Care Plan and Fund including the ambition of improving patient pathways to help tackle delays in discharge from acute to community services; how training has been given to staff to improve how they support patients in taking control of their health and care; the new ICT equipment and software that has been used to allow staff to update records in the field and thus save on time spent on travel and administration; that all ICT is encrypted to maintain security; the plans and challenges for next year including some possible redesigns of services; the role of the organisation in the wider programme of Health transformation.

The Chairman thanked the officer for the presentation and the overview.

Resolved

- 1. To note the update on the Wiltshire Health and Care service following its commencement in July 2016, and**
- 2. To recommend that the successor Committee under the next council receives a further update in September 2017.**

24 Response to the Final Report of the Better Care Plan Task Group

The meeting considered the report, circulating as an **agenda Supplement, which** provided the responses of the Health & Wellbeing Board and other partners to the recommendations of the Better Care Fund task group, which were endorsed by Committee in January.

Also included in the agenda pack was the BCP update report considered by the Health and Wellbeing Board in February.

James Roach, Integration Director, introduced the responses to the Task Group's recommendations.

Issues highlighted in the course of the presentation and discussion included: the impact of the steps already taken; the focus for activity in 2017/18; the significant pressures that may limit innovations and investments; the work to enable the Choice policy to be provided across the area and how staff are trained to enable good use of this; that Single View of the customer is a key programme across a range of services; how the balance between seeking swift discharge and patient care would be considered when the policy is reviewed; how can the Better Care Plan model evolve to apply to the wider population.

In response to a question from Councillor Caswill, it was noted that there was good evidence, in comparison to similar authorities, that Wiltshire had performed well.

The Chairman thanked Mr Roach for his work in this area and for responding well to the issues raised by the Task Group.

Resolved

- 1. To note the responses to the Final Report of the Better Care Plan Task Group and the actions outlined in the report;**
- 2. To note the outline approach for the Better Care Plan in 2017/18;**
- 3. To invite the new Director of Integration and the Better Care Fund for Wiltshire Council to a future meeting of the Committee once appointed; and**
- 4. To note that in its final report the Better Care Plan Task Group recommended further scrutiny work under the next Council on:**
 - The Single View project**
 - Performance monitoring of the Better Care Plan's five national performance areas**
 - The integration of services across Wiltshire's health care sector**

25 Wiltshire Safeguarding Adults Board - Priorities for 2017-18

The Chairman welcomed Richard Crompton, Chairman of the Wiltshire Safeguarding Adults Board, to present his priorities for 2017-18.

The LGA Members guide to Safeguarding Adults was included in the Agenda papers for Members' information.

Issues highlighted in the course of the presentation and discussion included: that the report had previously been considered by the Health Select Committee; the picture based on previous the year and the issues arising for the coming year; how the Care Act, placing Adult Safeguarding on a similar statutory footing to Children's Safeguarding, had brought the work into greater focus; the different partners and agencies involved in the Board; the impact of demographic and financial pressures on the issues of adult safeguarding; the three main areas of focus; the development and publication of staff guidance; the information sharing protocol; the high-risk behaviour policy which identifies preventative work; efforts to enhance training; auditing case files to enhance self-assessment; the increased officer support to the Board; increasing the profile of the Board through better visibility; the funding made available from Health and Police, along with the Council; the need to review performance data from a range of partners; the links to Healthwatch; how the adult and children safeguarding boards can work together to identify transition issues; how boards look at family issues not just at individuals; the potential to develop a hub based approach; whether Adult Safeguarding could have a stronger presence on the revamped YourCareYourSupport website; and that financial exploitation was an important issues to address.

Resolved

- 1. To thank the Chairman of the Wiltshire Safeguarding Adults Board for outlining the Board's priorities for 2017-18.**
- 2. To note that the Board's three overarching priorities for 2017-18 are:**
 - a) Overall effectiveness of the Board**
 - b) Personalising safeguarding, and**
 - c) Prevention.**
- 3. To note the increasing emphasis on a joined up approach to child and adult safeguarding, including the Single View project.**

26 Adult Care Charges Policy

At their meetings in April and June 2016 the Committee received reports on proposed changes to the Adult Care Charges Policy.

At the June meeting, the Committee resolved;

- 1. To express concern at the reported level of response to the consultation and ask Cabinet to consider whether it provides a sufficient basis from which to implement changes.*

2. *If Cabinet implement changes to the charges, to receive an update on their impact, six months after implementation.*

The proposed changes were subsequently agreed by Cabinet in July 2016.

At the invitation of the Chairman, Cllr Jerry Wickham, Cabinet Member for Health and Adult Social Care, introduced a further which outlined the further engagement work being delivered by Healthwatch in order to assess the impact of the Policy.

Issues highlighted in the course of the presentation and discussion included: that new people to the system were, on the whole, accepting the changes, but that there had been a small number of complaints from existing customers being reassessed; that Healthwatch had been commissioned to undertake some engagement work; that senior officers would attend to explain the changes; individuals can receive some targeted support at those meetings; how lessons can be learnt for the future to make the information clearer for people to understand; and how vulnerable people can be supported to understand changes.

Resolved

To note that the Cabinet Member has commissioned Healthwatch Wiltshire to undertake a more thorough investigation into the impact of the implementation of the new Policy, and following this work a full report will be made available to the Committee and Cabinet.

27 **Review of Health Select Committee work 2013-2017**

Henry Powell presented the report which highlighted key aspects of the work undertaken by the Select Committee during the 2013-17 Council, and which recommend topics as legacy items to the Management Committee for possible inclusion in a new overview and scrutiny work programme after the elections.

The Chair thanked all for their contributions over the course of the last four years, and invited members to contact Henry with any additional suggestions.

Resolved

1. **To agree that the topics listed in the report be recommended to the Management Committee as requiring further work in the new Council.**
2. **To note the next steps described in paragraph 8.**
3. **For the Committee's terms of reference to be circulated to its membership under the new Council.**

4. For further suggestions to be sent to the officers.

5. For the final list of topics suggested for future scrutiny to be circulated.

28 Urgent Items

There were no urgent items.

29 Date of Next Meeting

It was noted that the next meeting would be at 10.30am, Tuesday 27 June, County Hall

(Duration of meeting: 10.30 am - 1.24 pm)

The Officer who has produced these minutes is Will Oulton, of Democratic Services, direct line (01225) 713935, e-mail william.oulton@wiltshire.gov.uk

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Wiltshire Council

Health Select Committee

27 June 2017

Overview and Scrutiny Forward Work Programme

Purpose

1. To report relevant topics on the single overview and scrutiny (OS) forward work programme as agreed by the OS Management Committee at its meeting on 6 June 2017. (The OS Management Committee co-ordinates the OS forward work programme).
2. To report the task group activity of the previous Health Select Committee and re-establish those task groups and appoint memberships as appropriate.
3. To report the next steps for developing this Committee's section of the single OS forward work programme.

Background

4. On 7 March 2017 Health Select Committee considered the key pieces of work it had undertaken during the 2013-2017 Council. These demonstrated the contribution it had made to decision-making, policy development and the good governance of the council.
5. The Committee also considered the topics within its remit remaining on the OS forward work programme, including forthcoming agenda items and ongoing or planned task groups. From this it agreed a list of topics that it recommended for inclusion on the single OS forward work programme in the new council.
6. The Committee's recommendations, and those from the other select committees, were then considered by the OS Management Committee on 28 March 2017. From these, a legacy report was agreed and referred on to the Management Committee to consider in the new council. Management Committee considered this report on 6 June and the topics it agreed for further scrutiny relevant to this Committee are listed below. Committee is asked to consider whether to take the work areas listed forward and any additional topics it wishes to explore:

Activity	Date	Brief Explanation	Reason for Inclusion
Select Committee items			
Sustainability and Transformation Plan (STP) (potentially through a task group)	Key milestones	To continue to monitor the development of the plan, with a potential focus on, <ul style="list-style-type: none"> • Governance, engagement and consultation • Analysis and plans for addressing gaps in health and wellbeing, quality and funding • Delivering Wiltshire's health and wellbeing aims. 	To provide public, non-executive scrutiny of the key integrated plan for health care in Wiltshire for the coming years.
Developing Integrated Urgent Care	Sep 2017	The Committee received a briefing and report on the council and CCG's plans to procure an Integrated Urgent Care service for Wiltshire and resolved to receive an update in 2017.	To provide public, non-executive scrutiny of a key project for integrating health and social care services, ensuring urgent services meet communities' needs.
Obesity and Child Poverty	Sep 2017	The Committee endorsed a task group recommendation to receive an update on the take-up of free school meal (FSM) at Wiltshire schools. School Meals have been shown to be on average more nutritionally balanced than packed lunches etc. Their take-up is therefore linked with reducing obesity levels amongst children living in poverty.	To help protect the health and wellbeing of this vulnerable group.

NHS Health Checks	Sep 2017	The Committee received an interim update in Jan 2017 and resolved to receive the final evaluation report on the project.	To identify any variances in implementation across the county and to assess the project's impact on diagnoses and interventions.
Avon & Wiltshire Mental Health Partnership Trust	Sep 2017	To receive an update on AWP's improvement programme following the CQC inspection report (2015) and the update on improvement provided in July 2016.	To ensure clinical mental health services in Wiltshire are fit for purpose.
Wiltshire Health & Care (Adult Community Health Care Service)	Sep 2017	To receive an update on the performance of the service, 14 months from the commencement of the contract.	To ensure the new service provider is delivering the outcomes specified in the contract.
Mental Health and Wellbeing Strategy	Nov 2017	Annual monitoring of progress against targets within the Mental Health and Wellbeing Strategy.	To ensure the council's strategic priorities for mental health are being delivered.
Learning Disabilities service	2017	In February 2017, Full Council agreed to find £1M savings within the Learning Disabilities budget through a review of how the service is commissioned. A potential scrutiny review of this area was proposed at OS Management Committee.	To ensure the Learning Disabilities service is efficient, funded appropriately and that this vulnerable group are protected.

Dementia	2017	In endorsing the report of the Dementia Task Group (Sep 2014), the Committee resolved to review progress after two years to ensure that, as a minimum, the actions identified in the commissioning Action Plan 2014-15 have been delivered.	To ensure services for people living with dementia and their carers are efficient, funded appropriately and that this vulnerable group are protected.
Better Care Plan	Annual	The Committee endorsed a Better Care Plan Task Group recommendation for future monitoring of the Better Care Plan against its five national performance areas: <ul style="list-style-type: none"> a) Admissions to residential and nursing care b) Success of re-ablement and rehabilitation c) Delayed transfers of care (DTC) d) Avoidable emergency admissions e) Patient and service user experience 	To ensure Better Care funding is being used effectively to drive innovation in Wiltshire.
Data integration across Wiltshire's health care sector	TBC	The Committee endorsed a Better Care Plan Task Group recommendation for further scrutiny of the Single View project to integrate information across the health and care system.	To ensure that efficiencies and service improvements are achieved through better sharing of data.
Service and commissioning integration across Wiltshire's health care sector	Ongoing	The Committee endorsed a Better Care Plan Task Group recommendation for further scrutiny of integration of services and commissioning across Wiltshire's health care sector.	To ensure that efficiencies and service improvements through a more integrated approach to delivering health and care services.

Acute hospitals – financial and performance update	Sep 2017	In March Cllr Caswill requested that the Committee receive an update on the financial position and winter performance in the GWH, RUH and SDH hospitals. In accordance with the Constitution this request must be considered by the Management Committee.	
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Appointments to Task Groups and other ad hoc exercises

7. Health Select Committee had no active task groups at the close of the previous council.

Next steps

8. In order to use OS's resources most effectively, the OS work programme should primarily be aligned to the council's agreed strategic priorities. It is therefore timely that a new council Business Plan is being developed and will be presented to the Management Committee for input at an extraordinary meeting on 21 June. The final version will then be presented for approval by Cabinet on 3 July and adoption by Full Council on 11 July.
9. The new Business Plan will set out the council's priorities for the next ten years and should therefore be influential in developing an OS work programme that delivers maximum value for the people of Wiltshire. To facilitate this further, Management Committee has supported discussions between the select committee chairmen and vice-chairmen with the Executive and directors to gain a more informed understanding about priorities and plans. These will take place following Full Council's agreement of the new Business Plan and outcomes the meetings will be reported back to the Committee for discussion. The Committee may then want to agree further opportunities for discussing its work priorities.
10. The OS work programme should be viewed as a live document that is constantly reviewed and updated. It will be reported to every meeting of the Management Committee and relevant parts to the respective select committees. The Committee will need to be mindful of the capacity of councillor and officer resource when determining its work programme.

Proposal

11. To consider the scheduled Committee activity agreed by the OS Management Committee (see paragraph 6);
12. To note that a new council Business Plan will be brought to Full Council on 11 July, which will be influential in shaping the new OS forward work programme;
13. To support early discussion between the Chairman and Vice-Chairman with Cabinet members, portfolio-holders and directors, following adoption of the new council Business Plan, to gain a more informed understanding about Executive priorities, with outcomes reported back to Committee.

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